



SAFTY LINE (1/4" MARGIN):

DO NOT PLACE IMPORTANT TEXT OR IMAGES BEYOND THE BLUE LINE.

ANYTHING LEFT OUTSIDE THE BLUE BOX MAY GET CUT OFF DURING TRIMMING

BLEED LINE:

EXTEND ALL BACKGROUND IMAGES & COLORS ALL THE WAY TO THE BLACK LINE.

TRIM LINE (8.5" X 11"):

THIS PRESENTS THE ACTUAL SIZE OF THE FINISH PRODUCT.

IMPORTANT: PLEASE UPLOAD PDF ARTWORK WITHOUT BLUE, RED OR LIGHT BLUE GUIDE LINES

ADDITIONAL NOTES:

- FINAL ITEM SIZE: 8.5" X 11"
- SIZE WITH BLEEDS: 8.75" X 11.25"
- CONVERT ALL TEXT TO OUTLINES
- CONVERT ALL COLORS TO CMYK
- EMBED ALL GRAPHICS
- KEEP ALL TEXT AND GRAPHICS 1/4" AWAY FROM TRIM LINE
- PLEASE DO NOT REMOVE THE BLACK CROP MARKS WHEN YOU SUBMIT ARTWORK