

SAFETY LINE (3/8" MARGIN):
DO NOT PLACE IMPORTANT TEXT OR IMAGES
BEYOND THE BLUE LINE.

ANYTHING LEFT OUTSIDE THE BLUE BOX
MAY GET CUT OFF DURING TRIMMING

BLEED LINE:
EXTEND ALL BACKGROUND IMAGES & COLORS ALL THE WAY TO
THE GREEN LINE IF YOU WANT A BLEED EFFECT.

TRIM LINE (17.75" X 11.75"):
THIS PRESENTS THE ACTUAL SIZE OF
THE FINISH PRODUCT FLAT.

FOLD LINE:
THIS LINE REPRESENTS WHERE THE FOLDER WILL BE SCORE.

BACK
COVER

FRONT
COVER

PLEASE NOTE: DIGITAL QUICK FOLDERS THAT BLEED (INK GOING TO THE EDGE OF THE PAPER) WILL BE 1/8" SMALLER. INSTEAD OF 9" X 12", IT WILL BE SLIGHTLY SMALLER – 8.75" X 11.75".

IMPORTANT: PLEASE UPLOAD PDF ARTWORK WITHOUT BLUE, RED, ORANGE OR GREEN GUIDE LINES.

ADDITIONAL NOTES:

- FINAL ITEM SIZE: 8.75" X 11.75"
- SIZE WITH BLEEDS: 18" X 12"
- CONVERT ALL TEXT TO OUTLINES
- CONVERT ALL COLORS TO CMYK
- EMBED ALL GRAPHICS
- KEEP ALL TEXT AND GRAPHICS 3/8" AWAY FROM TRIM LINE
- PLEASE DO NOT REMOVE THE BLACK CROP MARKS WHEN YOU SUBMIT ARTWORK