



**IMPORTANT: PLEASE UPLOAD PDF ARTWORK WITHOUT BLUE, RED OR LIGHT BLUE GUIDE LINES**  
**ADDITIONAL NOTES:**

- FINAL ITEM SIZE: 4.25" X 3.66"
- SIZE WITH BLEEDS: 4.5" X 3.91"
- CONVERT ALL TEXT TO OUTLINES
- CONVERT ALL COLORS TO CMYK
- EMBED ALL GRAPHICS
- KEEP ALL TEXT AND GRAPHICS 1/8" AWAY FROM TRIM LINE
- PLEASE DO NOT REMOVE THE BLACK CROP MARKS WHEN YOU SUBMIT ARTWORK